

2020 Andrews McMeel Publishing & Workman TERMS



Step 1. Check your details

(S) BILL TO INFORMATION		SHIP TO INFORMATION	
Date of Order:		P.O Number:	
Store Name:		Name:	
Address:		Address:	
Postcode:	State:	Postcode:	State:
Phone:	Fax:	Phone:	Fax:
Contact Name:		Contact Name:	
Computer File Format: POS <input type="checkbox"/> TOWER <input type="checkbox"/> ONIX		New Accounts: Please send credit application or prepay your order	

Is this order for an OUTPOST - Please provide full details in step 4.

Step 2. Choose your delivery window

*BrownTrout will ship your order in September if left blank

September 5 – September 20

October 1 – October 14

November 4 – November 11

Step 3: Your terms FIRM SALE (Discounts are off RRP)

Order by 6th March 2019 to receive an additional 5% discount

QUANTITY BREAKS	2020 AMP & Workman Calendars Discounts off RRP	PAYMENT TERMS	FREIGHT TERMS
50 - 199	50%	*30 Days	Free Freight
200 - 499	53%	*30 Days	Free Freight
500 +	57%	*30 Days	Free Freight



TOTAL QTY

*For more about your Payment terms please see page 2.

Electronic Ordering - For faster processing, our order form is available electronically! Please email admin@browntrout.com.au to obtain an electronic order form.

Step 4: Special Instructions / Requests

Step 5: Sign & Return

Please ensure that you read the Terms & Conditions (page 2) and sign below as acknowledgment. Your signature on this order form constitutes a binding agreement to accept these goods as per the specific terms, conditions & discounts specified on pages 1 & 2.

Signature: _____ Print Name: _____ Date: ____/____/2019

(Acceptance of Terms)

(Fax this page back to +61 3 9384 6850 once complete)

PREPAYMENT OF ACCOUNT: Prepayment incentive 3% off the value of invoice refer to page 2. Conditions apply

AU toll free number 1-800-111-882
NZ toll free number 0800-888-112
For callers outside Australia +61 3 9384 7100

F +61 3 9384 6850
E enquiries@browntrout.com.au

Postal Address:
BrownTrout Publishers Pty Ltd
4 Walhalla Way
Ravenhall, VIC 3023

Early Bird Incentive

1. To receive the additional 5% **“EARLY BIRD INCENTIVE”** discount we must receive your order, including your acceptance of our terms and conditions by the due date of **March 6th, 2019**. You can accept our terms by either of the following 2 methods:
 - a) Sign the terms page at Step 5 of on the first page
OR
 - b) In the event you are accepting a suggested order created by BrownTrout, confirm your acceptance via email response to the suggested order that has been sent to you via email.

More about deliveries

- **Back orders.** It is a condition of our terms that you agree to accept back orders until 15/11/19.

Our discounts / Cost prices

- The discount table on the first page of this order form that is used to calculate your cost prices applies only to calendars that appear in our Main Calendar catalogue. Additional releases of other calendar titles or other products will be subject to terms specified as and when we offer these other titles during 2019.

Payment

- **All orders for less than 50 calendars must be pre-paid via credit card.** You must provide your credit card details at the time you place your order authorising us to charge you at the time we will be despatching your order. All orders under 50 units will be liable to pay freight.
***note that credit card payments incur a 1.5% MSF.**

For Orders of 50 calendars and above

- July to November invoices payable 30 days end of month (EOM)
- December invoices payable 31st December, 2019
- Please contact your Account Manager for your existing credit limit.
- Backorders / Reorders will not be sent if account is overdue.
- Payment may be made by Cheque / EFT or Credit Card*.
*(C/Card payments will incur a Merchant Service Fee of 1.5%)
- Should the customer not adhere to our credit terms, any collection fees, commissions and/or legal fees charged to BrownTrout Publishers by any third party to recover the monies due from the customer, must be paid by the customer.
- Accounts who lapse out of terms, may result in 'Stop-Supply' of product until account is no longer overdue.
- A late fee of \$50 will be applied to all accounts paid after the due date.
- **Elected Pre-payment incentive (AVAILABLE TO APPROVED CUSTOMERS ONLY) . You can pre-pay for your order prior to us shipping and receive 3% off the value of your invoice.** Your payment must be received within 5 business days of the requested shipment date or you will be invoiced and shipped at your standard payment terms and the pre-payment discount will no longer be available to you.

These terms and conditions, including any credit limits set by the company, are effective from the date of acceptance by the Customer and may be amended or suspended from time to time by notice given by the company by any means. For your existing credit limit please refer to your current account statement or contact your account manager for confirmation.

Re-Orders

- Minimum order quantity is 50 calendars unless you are adding to an existing back order, in which case there is no minimum.
- Re-orders added to an existing backorder will not be liable for freight.
- Re-orders will be shipped within 3 working days of receipt of order

Terms & Conditions of Sale

- Claims for non-delivery, damaged goods, short delivery, and incorrect goods supplied and/or pricing discrepancies must be advised within 7 days of the delivery date from which it was supplied. No action may be taken against BrownTrout Publishers for any anomalies therein.
- Price is subject to change without notice and all goods will be charged at the price existing at the time of the tax invoice.
- All goods remain the property of BrownTrout Publishers until all monies due to the company howsoever arising are paid in full

Displays

- All fixtures supplied by BrownTrout will be invoiced at their full value.
- Displayers will be provided freight free to store. Customer is liable for freight incurred for return of fixtures, however Customer has an option to use own freight company for return of fixtures.
- **Please retain the original packing cartons that the displays were shipped in.** If you are returning our displays, you must return them in the original packing cartons provided. **Failure to do so will incur a \$50 charge per carton.**
- BrownTrout will credit to the customer the full value of the fixture if returned in reusable condition in the original packing cartons (reasonable wear and tear acceptable).
- Customers must order sufficient stock to fill any fixtures purchased from BrownTrout.

Order Confirmation

- Once your order has been received and processed we will fax or email a confirmation letter to you. This will provide you with the opportunity to carefully check that your order is correct and notify us of any discrepancies within 7 days.

Glossary of Terms

Non-Returnable and/or Firm Sale means stock items purchased on a non-returnable basis.